



**Board Meeting
September 16, 2009
9:00 am
Dickinson, ND**

1. Call to order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Financial Report.

NEW BUSINESS:

5. 2009 Conference
 - i. Training
 - ii. Vendors
 - iii. Door prizes
 - iv. Registration
6. Membership Dues

Board Meeting
September 16, 2009
9:00 am
Dickinson, ND

Members Present:

<u>X</u> Libby Gravning	<u>X</u> Shawna Paul
<u>X</u> Teresa Rotenberger	<u>X</u> Renae Johnson
<u>X</u> Al Reynolds	<u>X</u> Rick Hummel
<u>X</u> Lori Jones	<u>X</u> Ken Jarolimek

Guest: Karen Kempert, Cavalier County Emergency Mgr

1. MEETING CALLED TO ORDER

2. APPROVAL OF AGENDA

MOTION, passed.

Lori Jones motioned to accept the agenda as presented. Second by Renae Johnson. Motion carried unanimously.

3. APPROVAL OF MINUTES

MOTION, passed.

Renae Johnson motioned to accept the minutes of the last meeting as written. Second by Al Reynolds. Motion carried unanimously.

4. FINANCIAL REPORT

MOTION, passed.

Lori Jones motioned to approval the financial report as presented. Second by Rick Hummel. Motion carried unanimously.

NEW BUSINESS:

5. 2009 CONFERENCE

Registration: Lori Jones reported that registrations received were just shy of eighty. That number is down from previous years. A number of emergency managers did not register.

Door Prizes: Renae Johnson reported that door prizes have not yet been purchased. The committee will observe the Dakota Pride results from members before purchasing. Board discussed a flat screen TV or a GPS system for the grand door prize.

Exhibitors: Five exhibitor applications were received. Libby Gravning reported that she received 12/13 envelopes back in return mail. Some research may be needed on those returned.

Training: Brent Pringle was checking the sound system and has the laptop and projector. Ken Jarolimek brought the big screen. No bios or presentations were received by Lori Jones; therefore, only the agenda and evaluations were available for conference packets. Presenters will be bringing their own handouts.

6. ELECTIONS

Due to a death in the family, JoAnn Ozbun, Chairperson to the Membership, Nominations and Credentials Committee will not be attending the conference. Member Sandra Hanson will contact JoAnn Ozbun to obtain submitted nominations for the association elections to be held at the general meeting. Positions open for election are: Secretary/Treasurer; (1) Member at Large; and 2nd Vice President.

7. SERVICE APPRECIATION

Rick Hummel thanked Lori Jones for her years of service to the Association. Ms. Jones has served on the Board for seven years.

**8. APPROVAL FOR RESEARCH ON GROUP MEMBERSHIP DUES
MOTION, passed.**

Rick Hummel motioned to have the Membership, Nominations and Credentials Committee research group membership dues. Second by Al Reynolds. Discussion: It was mentioned that all NDEMA members are a member of the NDVOAD under one payment, and it was concluded that their organization membership is not of consideration here. Motion passed unanimously.

The question was raised as to whether or not the State Health Department should be paying for independent entities membership dues. The Health Dept currently pays for other state departments such as Dept. of Agriculture along with regional health units and county public health departments. The question was raised that if these members are not employed by the state, should the state be paying their membership dues. Some of these employees may be paid through a grant which is managed by the state with disbursement of funds through the county. It was noted that the conference registration fees for some attending members under this group membership, were not paid by the state.

9. WEBSITE UTILIZATION

Board members received a number of inquiries from presenters interested in speaking at the conference. It was suggested that an application form be placed on the association website allowing speakers to submit their presentation for upcoming training. Lori Jones will design a form for the website.

10. 2010 CONFERENCE

No proposals were received to host the 2010 NDEMA Conference. Discussion held on next year's dates with Labor Day falling on September 6th which is in the second week of September. Dates for next year's conference will be September 15-17, 2010.

**11. MOTION TO ADJOURN
MOTION, passed.**

Rick Hummel motioned to adjourn. Second by Renae Johnson. Motions carried unanimously.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Libby Gravning, President
ND Emergency Management Assn.