



**Board Meeting
September 10, 2008
9:00 A.M
Minot, ND**

1. Call to order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Financial Report.

OLD BUSINESS

5. 2009 Conference Update
- Conference registration allowances/cancellation policy
6. By-Law Changes

NEW BUSINESS:

7. 911 Association Resolution
8. President's Plaque

**ND EMA Board Meeting
September 10, 2008
9:00 A.M
Minot, ND**

Members Present:

<u> X </u> Rick Hummel	<u> X </u> Mary Hanretty
<u> X </u> Libby Gravning	<u> X </u> Renae Johnson
<u> X </u> Teresa Rotenberger	<u> </u> Jim Campbell
<u> X </u> Lori Jones	<u> X </u> Ken Jarolimek

1. MEETING CALLED TO ORDER

2. APPROVAL OF AGENDA

MOTION, passed.

Lori Jones motioned to accept the agenda with one change, item #5 should be 2008 Conference Update. Second by Teresa Rotenberger. Motion carried unanimously.

3. APPROVAL OF MINUTES

MOTION, passed.

Mary Hanretty motioned to accept the minutes of the last meeting as written. Second by Teresa Rotenberger. Motion carried unanimously.

4. FINANCIAL REPORT

MOTION, passed.

Lori Jones motioned to approval the financial report as presented. Second by Mary Hanretty. Motion carried unanimously.

OLD BUSINESS:

5. 2008 CONFERENCE UPDATES

There was an issue with state rates for participants due to miscommunications within the hotel system. Rick Hummel and Ken Jarolimek took care of the situation approximately six weeks prior to the conference.

Jamestown Civic Center sent a letter inviting the conference to Jamestown in 2009. No other offers were submitted. Stark County will be submitting a verbal invite at the association meeting.

NEW BUSINESS:

6. CONFERENCE REGISTRATION & CANCELLATION POLICY

MOTION, passed.

Mary Hanretty motioned that no concessions will be made on the registration fee, and that cancellation of a registration made prior to the deadline date will be granted a full refund

upon request. If unforeseen circumstances arises after the deadline, a refund shall be granted at the discretion of the board. Second by Lori Jones. Motion carried unanimously.

Again this year the association has received requests for consideration on the registration fee due to participants not being able to attend the full conference. The board agreed that if we allows for some to do it, where would it end; it is not fair to other participants staying for the full conference; this is not an expensive conference to attend; and the board hopes that the training offered would be a benefit to all attendees.

7. BY-LAWS CHANGES

Jerry Bergquist submitted to the board a copy of the By-Laws with all the proposed changes as it will be submitted to the association members for their approval by votes.

8. 9-1-1 ASSOCIATION RESOLUTION

Lori Jones read a 9-1-1 Association Resolution in support of a statewide, seamless mapping system that Gary Kostelecky from Stark County would like the ND Emergency Management Association to support as well, by signing a similar Resolution. Topic is on the association agenda.

9. PRESIDENTS PLAQUE MOTION, passed.

Lori Jones motioned to go ahead with spending the funds to update the presidents' plaque in the state office. Second by Mary Hanretty. Motion carried unanimously.

Ken Jarolimek reported that there are two presidents plaques located in the state office that is in need of updating. The last president listed is Brent Nelson from 2001. Total cost to update is \$34 - \$50.

10. DEATH IN THE FAMILY OF AN ASSOCIATION MEMBER NOTIFICATION MOTION, passed.

Mary Hanretty motioned that memorials be sent as follows in the event of a death in the family of an association member: flowers to immediate member; \$20 for member's spouse; and card to a members immediate family which includes parent or child. Second by Teresa Rotenberger. Motion carried unanimously.

It was recently learned that an association member lost a parent and no acknowledge was made by the association. An announcement will be made at the association meeting to remind members to notify the board on the death of a member or family member so proper acknowledgement can be made.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Rick Hummel, President
ND Emergency Management Assn.