



**Board Meeting
February 6, 2008
9:00 A.M
Minot, ND**

1. Call to order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Financial Report.

OLD BUSINESS

5. (SIEC). State interoperability Executive Committee
6. Proposed elimination of EMGP funding at Federal Level

NEW BUSINESS:

7. Principles of Emergency Management Course
8. Communications Information, Tim Heisler
9. Collection of Fees
10. 2008 Conference

**ND EMA Board Meeting
February 6, 2008
9:00 A.M.
Minot, ND**

Members Present:

<u> X </u> Rick Hummel	<u> X </u> Mary Hanretty
<u> X </u> Libby Gravning	<u> X </u> Renae Johnson
<u> </u> Teresa Johnson	<u> </u> Jim Campbell
<u> X </u> Lori Jones	<u> </u> Ken Jarolimek

Guest: Al Reynolds

1. MEETING CALLED TO ORDER

2. APPROVAL OF AGENDA

MOTION, passed.

Renae Johnson motioned to accept the agenda with the addition of the NE Region request. Second by Libby Gravning. Unanimously carried.

3. APPROVAL OF MINUTES

MOTION, passed.

Libby Gravning motioned to accept the minutes of the last meeting as written. Second by Renae Johnson. Unanimously carried.

4. FINANCIAL REPORT

MOTION, passed.

Mary Hanretty motioned to approval the financial report as presented. Second by Renae Johnson. Unanimously carried.

OLD BUSINESS:

5. BY-LAWS UPDATE

No update. Board member and committee liaison Teresa Johnson not present to report.

6. (SIEC). STATE INTEROPERABILITY EXECUTIVE COMMITTEE

Rick Hummel reported that Tammy Lapp-Harris from Morton County Emergency Management has agreed to serve on the SIEC.

7. PROPOSED ELIMINATION OF EMGP FUNDING AT FEDERAL LEVEL

Rick Hummel received an e-mail from the IAEM policy advisor with the highlights of the President's 2009 budget request for FEMA/DHS. DES Director Greg Wilz will be attending the NEMA conference in March, and should have more to report to emergency managers.

NEW BUSINESS:

8. PRINCIPLES OF EMERGENCY MANAGEMENT COURSE

The Association received a proposal from Adam Powers with Nick of Time to host one or more Principals of Emergency Management classes at no cost to the Association. The only cost would be for the course material and a location to host class which would be covered by sponsoring agent. The Professional Standard Committee has scheduled a meeting with Director Greg Wilz on February 15. Board will delay from making any decisions until after that meeting.

9. COMMUNICATIONS INFORMATION, TIM HEISLER

Tim Heisler was unable to attend. Topic dismissed.

10. COLLECTION OF FEES

Lori Jones reported that she has had no success in collecting fees from the 2007 Conference held in Fargo on one association member and one vendor. After an inquiry with Secretary of State's office pertaining to charging a late fee, they informed her that party needs to be notified they will be charged a late fee before implementing one. The Board discussed adding a late charge fee to registrations not paid at the start of the conference. Registration form and vendor rules and regulations will be changed to reflect new ruling with late fee charge. Rick Hummel will place calls to parties not responding.

11. 2008 CONFERENCE

Training: Dr. Martin is scheduled to do an influenza presentation on Friday morning. Lori Jones is going to a presentation on the Minneapolis 35W Bridge collapse this week. Al Reynolds will check with the Minot Dive Team for a presentation on their experience with the 35W Bridge incident as well. Ken Jarolimek passed on the name Mark Pierce from Wisconsin for a presentation on mutual aid, Rick will visit with this gentlemen. Will make contact with Northwood's Auditor for a presentation on the tornado disaster. State asked for more than one hour and will determine that as the conference fills in. Possibly do a breakout session for regional meetings.

Door Prizes: The association generally purchases \$500 in door prizes with a grand prize at the end of the conference. Host community is encouraged to solicit donations from local establishments.

**12. NE REGIONAL REQUEST
MOTION: PASSED**

Mary Hanretty motioned to deny the NE Regional request for funding to upgrade room accommodations in order to hold regional meeting during state workshop. Second by Libby Gravning. Unanimously carried.

Becky Ault, Pembina County, placed a request with the association for a room accommodation upgrade charge to hold their regional meeting in her room the evening before the state workshop in Valley city. Regional meetings are done on a volunteer basis and are not required.

13. TOUR OF SLEEP INN

The Board met with Al Reynolds, the visitor's bureau representative, and hotel management for a tour of the Sleep Inn. The hotel will offer state rate for the conference, two complimentary motel rooms for speakers or 1 room for every 25 reservations, and slide passes. The meeting room is large enough to include vendors and has two large screens that can display presentations. The hotel currently does not have a lounge facility but that addition will be completed before the conference.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Rick Hummel, President
ND Emergency Management Assn.