



**Board Meeting
July 19, 2007
10:00 A.M.
Bismarck, ND**

1. Call to order.
2. Approval of Agenda.
3. Approval of April 9, 2007 Minutes.
4. Financial Report.

OLD BUSINESS

5. ND VOAD Membership
6. NDEMA Conference Date Change

NEW BUSINESS

7. Boys State
8. 2007 Fall Conference
- Committee Reports
9. Post Board Credits
10. Sympathy card send to Becky Ault.

Other Business:

Adjourn

ND EMA Board Meeting
July 19, 2007
10:00 A.M.
Bismarck, ND

Members Present:

<u> X </u> Rick Hummel	<u> X </u> Mary Hanretty
<u> X </u> Libby Gravning	<u> X </u> Renae Johnson
<u> </u> Teresa Johnson	<u> X </u> Jim Campbell
<u> X </u> Lori Jones	<u> X </u> Ken Jarolimek

Meeting called to order.

1. APPROVAL OF AGENDA
MOTION, passed.

Lori Jones motioned to approve the agenda as presented, second by Libby Gravning. Motion carried unanimously.

2. APPROVAL OF MINUTES
MOTION, passed.

Renae Johnson motioned to approve the minutes from the last meeting with the appropriate heading change, second by Lori Jones. Motion carried unanimously.

3. APPROVAL OF FINANCIAL REPORT
MOTION, passed.

Mary Hanretty motioned to approve the financial report, second by Renae Johnson. Motion carried unanimously.

OLD BUSINESS:

4. APPROVAL OF ND VOAD MEMBER
MOTION, passed.

Jim Campbell motioned to pay dues for the association membership with secretary's address to forward information to association members. Renae Johnson Second. Motion unanimously carried.

Ken Jarolimek believes that local emergency management should be represented as locals see things the state does not. VOAD consist of Red Cross, Salvation Army, Luther SS, etc. Same person at state always attends the meetings.

5. CONFERENCE DATE CHANGE
MOTION, passed.

Libby motioned to leave the conference dates as is, second by Mary Hanretty. Motion carried.

Rick Hummel reported that the southeast region definitely does not want to change; the southwest basically is the same way, couple didn't mind, they don't go anyway; the northwest wants no change, and the northeast half and half.

Discussion: Ken Jarolimek continues to evaluate the date of annual workshop, and the location. State felt that Camp Grafton was a successful location. Best date for state at Camp Grafton would be in September. The decision has not been made, but will be taken into consideration and will be moved. Reason being the workshop used to be hosted in September to work with EMPG funding, the funding cycle changed so state determined workshop best to change to January. Back in 1993, the Association had their annual meeting in July, and moved to September to accommodate the work plan. January does not work because of location, funding cycle with Homeland Security just coming out, different work plans now. With regard to other training facilities, housing is the biggest cost and the state can't beat Camp Grafton cost of residency and meals. Ken Jarolimek thought the State would entertain having the workshop same week as conference. Lori Jones stated the state would follow association conference location and scale down to 1.5 days. Part-time emergency managers question being gone full week. Joint conference works with topics. One time/year is too far between to discuss topics for emergency managers. Quarterly meetings good networking to compensate and get information good. January down time for most farmers/ranchers. Issues: 1) combined workshop; 2) length, time for combined workshop; 3) travel; 4) time of year; and 5) funding sources. Ken would like to take the combined workshop back to Greg. Ken Jarolimek is a non-voting member but would like to table motion, and time to work on idea and possibly to do a trial in 2008. Emergency managers would be losing contact with state where twice a year conference work for keeping that contact. Put on assn fall agenda, after Ken talks to Director Greg Wilz and reports back to the board with options to present to members. Association needs to understand funding source. Time wise, we can work more efficiently. With so much thrown at you too fast and put both together, Libby Graving afraid it will be over the head and too much. Members saw more state personnel when in Bismarck, local location for them to beep-boop back and forth. Would combining conference/workshop allow for State personnel to stay and network.

NEW BUSINESS:

6. BOYS STATE

In the last 22 years NDDEM/NDDDES conducted Boy State emergency management exercises. Boys State is sponsored by the American Legion, it is a national program, there is a program in each 50 states and territories, and carries into a National Boy Nation. The whole idea is to teach citizenship and government to young men by electing officials and they carry out duties of that position, and how the government operates during an emergency in their position. It has a government structure setting with real topics. DEM wrote the exercise and revised it many times, and is currently a homeland security and natural disaster exercise. The state is no longer able to support the program and would like to see it continue. NDSU is anxious to take over and it fits into their piece. Dr.

George Young and Carol Cwiak are professors and want to give their students practicals, and this is as practicals as it gets. NDSU will provide the facilitators, however, professors feel piece missing without emergency managers. Emergency management will not participate as in past. NDSU is asking the association to be a sponsor for Boy State emergency management activity at no cost to the association. A project would ensure enough emergency managers would be there to help with student facilitators. Facilitators come very inexperienced, and emergency managers would work as close with the facilitators as close as the boys. The program is a benefit for the future as this person will be working in the emergency management arena later on down the road. Emergency managers needed with their experience. State cannot do due to staffing and funding. Boy state will pay expenses. NDSU can use the association as an endorsement. Topic placed on fall association agenda.

7. FALL CONFERENCE

Training:

Ray DeBoer would like Tim Gablehouse, an attorney, to speak about the legalities of the LEPC as Ray is getting questions. Gablehouse is out of Denver and free of charge with a one hour time frame. Ken Jarolimek will check on getting Mr. Gablehouse to come speak. International Association of Fire Chiefs would like to do a one hour presentation on a plan to form a national mutual aid agreement with fire department. Speaker is out of Wisconsin at no charge. Board feels this topic belongs at fire meeting and not here. Teresa McDonough anti-terrorism plan is a National Guard plan and not state anti-terrorism plan which is the state plan. Ken Jarolimek will also speak with her on her topic.

Vendors: Libby and Renae have not received vendor registration form. Lori Jones will forward requested information to them. Foods and door prizes will be placed in the vendor area to draw participants into their area.

Registration: Brochures ready to go out, drafts provided to board members. Thursday evening meal will be at the Plains Art Museum downtown. Lori Jones provided a projected cost analysis of conference.

8. COMMITTEE REPORT

The following members reported on respective committees:

Legislature & Education: Chair Al Reynolds, Becky Ault, Mary Senger, Rick Hummel

Publicity, Citations & Awards: Chair Mary Senger, Tim Heisler, Gary Stockert, Sally Jons, Kym Overland, Lori Jones

Membership, Nominations & Credentials: Libby Gravning, currently no other members

Constitution, By-Laws & Resolutions: Chair Jerry Bergquist, Teresa Johnson not present to report members.

9. POST BOARD CREDITS

Post Board credit was requested from last conference, Rick Hummel sent Lori Jones what post board needed from us in order to certify. Agenda does really suggest compliance, but will send in paperwork and let state make determination.

10. SYMPATH CARD

A sympathy card was sent to member Becky Ault on the loss of her father.

11. WEBSITE PHOTO

Ken Jarolimek suggested the association website photo be changed as Steve Morris is up front and he is now deceased. Lori Jones will forward new photo to Shawn Paul to update the website.

12. MOTION TO ADJOURN

MOTION, passed.

Mary Hanretty motioned to adjourn meeting. Second by Libby Gravning. Motion carried unanimously.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Rick Hummel, President
ND Emergency Management Assn.