

**ND EMERGENCY MANAGEMENT ASSOCIATION
BOARD MEETING
September 13, 2006
Holiday Inn, Grand Forks, ND**

9:25 a.m., the meeting was called to order with all members present

1. APPROVAL OF AGENDA

Rick Hummel motioned to approve the agenda as presented, second by Mary Hanretty. Motion carried unanimously.

2. APPROVAL OF MINUTES

Lori Jones motioned to approve the minutes from the last meeting, second by Rick Hummel. Motion carried unanimously.

3. APPROVAL OF FINANCIAL REPORT

Rick Hummel motioned to approve the financial report, second by Carla Houghton. Motion carried unanimously.

4. COMMITTEE REPORTS

Registration – Lori Jones reported on the registration numbers, and the attaché cases are here for all registrants.

Discussion was held regarding ND VOAD members attending the conference at no charge. Bonnie Turner, ND VOAD board member is a real communicator and wants to do come back. Ken feels VOAD memberships are coming back. The board feels the whole conference would benefit VOAD members and did not waive the registration fee.

Vendors – 23 letters sent out, 13 registrations

Training – all set

Catering – Donna has everything set up here and at country club

Door prizes – spent about \$437, plus hero 247 items.

5. 2007 CONFERENCE SITE

Proposals were turned into the Board by Cass County and Ward County. Cass County's host site is Doublewood Inn. Ward County's host site is the new Sleep Inn & Suites. The Board will recommend to the Association that the conference be held in Fargo as the Doublewood offers state rate and it has not been held in Fargo for quite some time. It was hosted in Minot in 1997 and 1999.

Rick Hummel motioned that the board mention at the general session to host conference in Fargo. Rick Ballinger second. Unanimously carried .

Discussion: Don't believe there is anything in by-laws about board picking conference site.

6. STATE EMPLOYEES WILL NOT BE ATTENDING CONFERENCE

The Board asked for a response to questions directed at them why state staff is not attending the conference. Ken Jarolimek reported that state staff, other than those speaking, will not be attending the conference due to funding. Greg Wilz will address this issue in his segment of the conference.

7. Ken approached board regarding purchase registration items from association for January workshop. To be discussed at a later date.

8. POST CREDIT

Carla Houghton had emails on post board credits for this conference. If we want this conference to be considered, we must submit a proposal on all speakers. There is a website with a checklist of what they need in order to be. If it meets all the requirements, they will accept. Our agenda would get them approx. 2.5 hrs. Proposals go to board which meets October 25, then the credit will register. Rick Hummel will take the challenge. Post board does not accept IS course credits at all, have to be in classroom!

9. APPROVAL OF CERTIFICATE OF ATTENDANCE

Rick Hummel motioned to do certificate of attendance, Second by Carla Houghton. Unanimously carried.

Provide attendees with a certificate of attendance not completion, omitting number of hours as some certifications need verification.

10. MOTION TO ADJOURN

Lori Jones motion to adjourn, second by DuWyane Hoffman. Unanimously carried.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Jim Campbell, President
ND Emergency Management Assn.