

**North Dakota Emergency Mgmt Assn Board Meeting
June 6, 2006
Holiday Inn, Grand Forks, ND**

1. APPROVAL OF MINTUES

Rick motioned to approve the minutes from the last meeting, Mary Hanretty second. Motion carried unanimously.

2. CATERING

The board has not received any contacts to sponsor a break or social thus far, nor have they been asked either. Afternoon breaks: Coffee 100 cup \$75; 10 doz @ \$5.95/doz assorted cookies; can soda \$1/ea. 3 cases; = \$206.50/break. Morning breaks: hotel does not offer continental breakfast. Association will purchase continental breakfast to leave out to cover morning breaks. Order continental breakfast @ \$3.45/person for 8:00 to be left out for 10:00 a break, adding 2 cases of pop at that time. Morning breaks, Thursday & Friday; afternoon breaks Wednesday & Thursday. No pop on Friday morning break.

Social will be poolside on Wednesday. Roast pork, 4 hot hors d' oeuvres; 2 deli meat tray; 3 veggie & fruit trays = \$765.00; the association will not buy the alcohol but have sponsors pay for the alcohol – 1 keg and 5 merlot & 5 white zinfandel @ \$8.95.

Noon lunch: Holiday Inn, The Sandwich Board, buffet style

Thursday Evening: GF Goodribs Steakhouse; \$15.95 choice

Visitor's Bureau will donate banners.

3. ENTERTAINMENT

Donna will check with the Chester Fritz Auditorium, Ralph Engelstad, etc for after hour activities. Terry Dullum, 45 mins @ \$750, or \$1200 to use Dullum files, is an option, not during the meal but after.

4. MOTION TO RAISE VENDOR FEE

Duwayne Hoffman motioned to raise vendor fee to \$150. Rick Hummel second. Motion carried unanimously.

A vendor sponsorship will be added to the vendor registration form. Get dollar figures to Rick Ballinger regarding breaks, social to add to vendor registration. Vendor presentation will be included in program again. There is extra area for vendor apparatus demo outside.

5. TRAINING

A draft agenda for the conference was distributed. Wednesday is set. Thursday: NWS internet base programs. Epidemic flu must be at Thursday @ 2-3:00. Salt water episode in McKenzie Co.; Homeland Security two hour slot on HS issues, national viewpoint. . GFPD and HP voted off schedule. The board prefers Lonnie Hoffer be omitted from the state's agenda. Donna Flaten will call Howard Swanson again regarding his writing on legal factors during a disaster. Jim will coordinate getting the salt water incident on the agenda. Columbine school speaker costs \$7500 but would do it for \$5000, don't know about travel exp. Two hour Friday block could have HS vigilance at a local level and Ken will see if he can find Tony who worked for the feds, does speakings, lives in CA. Ray DeBore one hour on tier II issue that happened in ND.

6. DOOR PRIZES

Lori Jones will order one of each weekender, computer and tactical gear for door prizes.

[Jim Campbell's phone conversation with Ken Jarolimek. Ken's info: salt well incident an oil company incident]

7. Jim Homelvig.

Jim Homelvig sent a message informing the board that he has taken a new position and that he would be available to continue updating the association's website. A response will be sent to Jim Homlvig informing him to continue until the fall conference when the issue will be discussed at the association meeting. Conference data: location, agenda, vendor booths, etc should be place on website.

**8. MOTION TO ADJOURN,
MOTION, passed.**

Lori Jones motioned to adjourn. Rick Hummel second. Motion unanimously carried.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Jim Campbell, President
ND Emergency Management Assn