

**ND EMERGENCY MANAGEMENT ASSOCIATION
BOARD MEETING
May 15, 2006
Holiday Inn, Grand Forks, ND**

1. HOLIDAY INN

The Board was given a tour by Tom Steding, Executive Sales Director for the Holiday Inn, of the facility where the conference will be hosted. The vendor area consists of a platform setting that can be in open space w/ the conference or partitioned off. Mr. Steding informed the Board that the hotel is basically ours. Holiday Inn has blocked 100 rooms; offer state rate; have a conference room and vendor area, along with registration lobby area; no setup fees, no equipment or room charge; will comp two speaker rooms; food on site available; noon meal and social available at poolside; and Holiday Inn will check on small band for Wednesday evening in hotel bar. The hotel does have grass spot out by the pool area where the Thursday evening meal could be served.

2. CONFERENCE TRAINING

Training topics mentioned are as follows: Jane Grant, USDA, Bismarck; GF City Attorney Howard Swanson, wrote booklet on legal part of emergencies; Director of Public Health Dawn Shields and Dr. Hargraves from Altru have a great bird flu presentation; GF Police just purchased a SWAT mobile and bomb squad robot; NWS Greg Gust a couple of new internet programs called Storm Lab which is similar to TV station forecasts, and IntsaWarn which is also internet map on screen involving a watch/warn segment that goes live and blinks; Cavalier Fire on Highway Patrol re-enactment tool; State DES – Wayne Baron on Homeland Security, Ken/Bruce on 300/400 classes, Greg & Russ; School security – Columbia and Red Lake incidents; Dr. [unknown, on Federal level] on a chemical agent that causes your muscles to contract and crush you; attorney on NDPERS wills and inheritances. No mitigation and no CERT.

3. CONFERENCE COMMITTEES

Training: State, Jim Campbell, Rick Hummel
Registration: Lori Jones
Vendors: Rick Ballinger, DuWayne Hoffman
Catering: Carla Houghton, Donna Flaten
Prizes: Mary Hanretty

Suggestion made that County Pride's name be changed. People don't bring because they think it has to be county related. Lori will order four items from ITC for door prizes when ordering Board Member shirts for Mary Hanretty and Rick Hummel.

4. MINUTES APPROVED

MOTION, passed.

Carla Houghton motioned to accept the minutes from the January 23, 2006, meeting. Second by Rick Hummel. Motion carried unanimously.

5. FINANCE REPORT APPROVED

MOTION, passed.

DuWayne Hoffman motioned to accept the financial report presented by Lori Jones, Secretary/Treasurer. Second by Mary Hanretty. Motion carried unanimously.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Jim Campbell, President
ND Emergency Management Assn