

**ND EMERGENCY MANAGEMENT ASSOCIATION  
BOARD MEETING  
January 23, 2006  
Comfort Inn, Bismarck, ND**

**1. MEETING TO ORDER**

President Carla Houghton called the meeting to order at 10:00 AM at the Comfort Inn, Bismarck, ND. All members present.

**2. APPROVAL OF AGENDA**

**MOTION, passed.**

Mary Senger motioned to accept the agenda presented. Second by Rick Ballinger. Motion carried unanimously.

**3. APPROVAL OF MINUTES.**

**MOTION, passed.**

Tim Heisler motioned to approve minutes from the January 9, 2006 meeting. Second by Rick Ballinger. Motion carried unanimously.

**4 APPROVAL OF FINANCES.**

**MOTION, passed.**

DuWayne Hoffman motioned to accept the financial report. Second by Mary Senger. Motion carried unanimously.

**OLD BUSINESS**

**5. FALL CONFERENCE**

Vendors really liked being at back of room and felt part of conference. Continue same for next year. Vendor from Mississippi could not attend due to Katrina.

**6. WORKSHOP SOCIAL**

Comfort Inn called, social will be set up at the poolside. Over 100 attendees coming to workshop, including state personnel.

**NEW BUSINESS**

**7. ASSOCIATION COMMITTEES**

- a. Publicity, Awards & Citations – Richard Sorenson  
The committee met Jan 13 and awarded certificates to all five nominations. Denise Hendrickson's spot was not filled.

**MOTION, passed.**

Jim Campbell motioned that Ken Jarolimek work with special committee to select guidelines and standards. Rick Ballinger second. Unanimously carried.

Discussion: State would have a tough time putting on an exercise planning course that is ODP approved. Suggestion made to have a vendor sponsor the course. Ken Jarolimek does not know if any G courses will be offered. Board suggested that Jim Campbell appoint a special committee to work with state to revamp criteria's or guidelines with the fall conference as the deadline.

- b. Membership, Nominations, Chair not present  
Becky Ault and Sally Jons are interested at member at large, Ed Lodwig and Rick Hummel suggested. Nobody on ballot for second vice. JoAnn Ozbun, chair, will

contact Ed Lodwig and Rick Hummel to see where their interests are. Carla will contact committee chair JoAnn Ozbun and finalize.

- c. Constitution and By-Laws, Jerry Bergquist  
Jerry Bergquist handed out revisions from last meeting. 1) not to change association name; 2) couldn't decide in September, Article II, section 1, paragraph 2 needs additional work, just not clear. Left for future by-law adjustments. 3) Committee has not met since September. article 2, sec 1, B. left Emergency Mgmt. Page 2, Art 3, Sec 6 new section for student membership. 4) page 3, art 5, sec 1 F. student membership fee added; 5) Article 6, section 9, took out DEM replaced with DES. Suggestion made to change "the" to "a" National Disaster Preparedness Program.
- d. Education & Legislation, Gary Kostelecky;  
Since audit came out in January, the legislative committee is taking a look at a lot of situations. Need to have heads up and be prepared to keep on top of situation and be able to act fast before legislation starts.

**8. CERT**

Carla Houghton received update on numbers, instructors, coordinators, and newspaper article from Dickinson. CERT survey is done and will be reported on at Homeland Security briefing during workshop.

**9. GOVERNMENT AFFAIRS**

Mike Selves, 1<sup>st</sup> VP of IAEM, has made a priority to establish a more meaningful and mutually beneficial partnership with state emergency management association and would like us to identify some in the association to work with him on governmental affairs. Carla has forwarded incoming President Jim Campbell's name to Mr. Selves for future contact.

**10. Web EOC**

**MOTION, passed.**

Jim Campbell motions to send all names to the State. DuWayne seconds. Mary Senger refrained from voting. Motion carried.

State sent outline of Web EOC and would like a representative from each region submitted who would like to work as a pilot jurisdiction. Interested parties are Kym Overland, Dave Rogness, Jeff Frith, Mary Senger, Gary Stockert and Al Reynolds.

**11. LETTER TO GREG WILZ**

After the meeting on January 9<sup>th</sup>, President Houghton addressed a letter to Greg Wilz asking for Ken Jarolimek to be re-appointed as the state liaison. Letter received Jan 23, 2006, appointing Ken for an indefinite period of time.

Next meeting: leave up to new president, Jim Campbell.

**12. MOTION TO ADJOURN,  
MOTION, passed.**

Rick Ballinger motioned to adjourn. Mary Senger second. Unanimously carried.

PREPARED BY:

APPROVED:

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Lori Jones  
Secretary/Treasurer

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Carla Houghton, President  
ND Emergency Management Assn