

ND EMERGENCY MANAGEMENT ASSOCIATION
September 13, 2006
Holiday Inn, Grand Forks, ND

1. MEETING TO ORDER

President Jim Campbell called the meeting to order at 4:00 PM at the Holiday Inn in Grand Forks, ND.

**2. APPROVAL OF AGENDA
MOTION, passed.**

James Kapitan motioned to accept the agenda presented. Second by Carla Houghton. Motion carried unanimously.

**3. APPROVAL OF MINUTES.
MOTION, passed.**

Dale Townsend motioned to approve minutes from the January 24, 2006 meeting as posted on the association website. Second by Ed Lodwig. Motion carried unanimously.

**4 APPROVAL OF FINANCES.
MOTION, passed.**

Brent Nelson motioned to accept the financial report presented. Second by Jeff Frith. Motion carried unanimously.

OLD BUSINESS

5. ASSOCIATION COMMITTEE REPORTS

- a. Constitution and By-Laws, Jerry Bergquist
No Report.
- b. Education & Legislation, Gary Kostecky;
No Report.
- c. Publicity, Awards & Citations, Dick Sorenson
No Report.
- d. Membership, Nominations,
No Report

6. WEBSITE

Shawna Paul volunteered to maintain the Association Website.

7. 2007 Conference Site

With a vote of Fargo 26, Minot 8, the 2007 NDEMA Annual Conference will be hosted by Cass County.

NEW BUSINESS

**8. CERTIFICATE FOR TRAINING HOURS, Item Tabled
MOTION, passed.**

DuWayne Hoffman motioned to table the topic of receiving a certificate of training for conference attendance. Second by JoAnn Ozbun. Motion carried unanimously. Jim Campbell asked for discussion on whether or not the Association should issue training certificates for conference attendance, to include 20 hours on the certificate. Lori

Jones reports that in the past members have used these certificates to meet certification requirements when, in fact, they do not as conference do not focus the full 20 hours on one of the four phases of emergency management as required by the certification standards. Topic was tabled until the January meeting.

9. APPROVAL OF NEW CERTIFICATION REQUIREMENTS

MOTION, passed.

Tim Heisler motion to accept the new certification checklist as presented to the association. Second by Becky Ault. Motion carried unanimously.

Discussion: Mary Senger presented the new certification requirements to the association. Note changes are the alterations to Independent Study courses required, addition of Exercise requirements and conference attendance. The HSEEP compliance was removed as members may fully participate in an exercise reported to another state/federal agency.

10. MOTION TO ADJOURN,

MOTION, passed.

Gary Kostecky motioned to adjourn. Second by Gary Stockert. Unanimously carried.

PREPARED BY:

APPROVED:

Lori Jones
Secretary/Treasurer

Jim Campbell, President
ND Emergency Management Assn