

**ND EMERGENCY MANAGEMENT ASSOCIATION**  
**January 24, 2006**  
**Comfort Inn, Bismarck, ND**

**1. MEETING TO ORDER**

President Carla Houghton called the meeting to order at 4:00 PM at the Comfort Inn, Bismarck, ND.

**2. APPROVAL OF AGENDA**

**MOTION, passed.**

Sally Jons motioned to accept the agenda presented. Second by Charlie Russell. Motion carried unanimously.

**3. APPROVAL OF MINUTES.**

**MOTION, passed.**

Dave Rogness motioned to approve minutes from the September 15, 2005 meeting as posted on the association website. Second by Gary Kostelecky. Motion carried unanimously.

**4 APPROVAL OF FINANCES.**

**MOTION, passed.**

James Kapitan motioned to accept the financial report presented. Second by Mary Hanretty. Motion carried unanimously.

**OLD BUSINESS**

**5. ASSOCIATION OF COUNTIES CONFERENCE**

**MOTION, passed.**

Becky Ault motioned the Board make the decision on whether we do booth and trust they do what's best. Second by Gary Stockert.

The Association hosted a hospitality room in October which was not well attended. The reason for attending is visibility and importance of emergency management. One representative from the association should go and bring back information to members at least. The Association of Counties has stamps that get participants to your booth which cost \$500/booth, \$1000/poolside.

**6. ASSOCIATION COMMITTEES**

a. Constitution and By-Laws, Jerry Bergquist

Jerry Bergquist informed members of changes made to the By-Laws upon last meetings voting: Pg 1, Art. 2, Sec 1, Ltr A took out FEMA and gave more generic name; Pg 2, Art. 3, Sec. 6 New section added; Pg 3, Art. 5, Sec 1, Ltr F added; Pg 4, Art. 6, Sec. 9 NDDDES name change.

b. Education & Legislation, Gary Kostelecky;

Not much activity to report. You will want to get comfortable with the legislative body in respective area as we may need them.

c. Publicity, Awards & Citations, Dick Sorenson

Certification: Level I – Margaret Bickler; Full Re-Certification – Becky Ault, Tammy Lapp-Harris, Brent Nelson, Lori Jones

Achievement Awards – Jim Homelvig, Stark County Emergency Mgmt; Amy Anton, ND DES; Duane Scheier, Mercer County LEPC; J.P. Moszer, Assn of Counties; Marcy Douglas, City of Northwood.

d. Membership, Nominations,

Nominations open for President. Gary Kostelecky motioned to cease nominations and move Jim Campbell to President. Second by Tim Heisler. Motion carried unanimously.

Nominations open for First Vice President. James Kapitan motioned to cease nominations and move DuWayne Hoffman to First Vice President. Second by Sally Jons. Motion carried unanimously.

Nominations open for Secretary/Treasurer. James Kapitan motioned to cease nominations and retain Lori Jones as Secretary/Treasurer. Second by DuWayne Hoffman. Motion carried unanimously.

Voting ballot for Second Vice President: Gary Stockert, Rick Hummel, Adam Powers. Rick Hummel voted in.

Voting ballot for Member at Large: Sally Jons, Charlie Russell, Mary Hanretty, Ilene Hardmeyer. Mary Hanretty voted in.

**NEW BUSINESS**

**7. COMPLIMENTS TO JAMESTOWN FOR 2005 FALL CONFERENCE**

Jerry Bergquist with Stutsman County Emergency Management and the City of Jamestown were given a round of applause for a wonderful job hosting the 2005 NDEMA fall conference.

**8. WEBSITE**

A memorial is being developed on the website for emergency managers who have become deceased while in office.

**9. LETTER TO GREG WILZ**

After the meeting on January 9<sup>th</sup>, President a Houghton addressed a letter to Greg Wilz asking for Ken Jarolimek to be re-appointed as the state liaison. Letter received Jan 23, 2006, appointing Ken for an indefinite period of time.

Meeting turned over to new president Jim Campbell.

**10. MOTION TO ADJOURN,  
MOTION, passed.**

Gary Kostelecky motioned to adjourn. Second by Sally Jons. Unanimously carried.

PREPARED BY:

APPROVED:

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Lori Jones  
Secretary/Treasurer

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Carla Houghton, President  
ND Emergency Management Assn